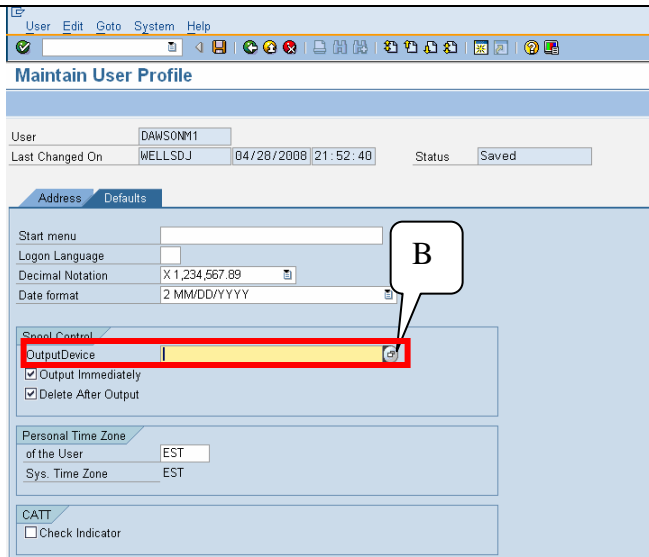


Printer Setup

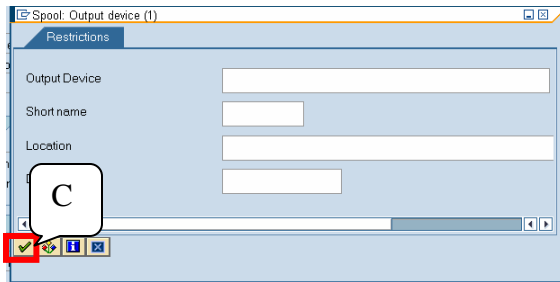
Transaction code, **SU0**, is used to setup your local printer.

- Click the **Defaults** tab (A)

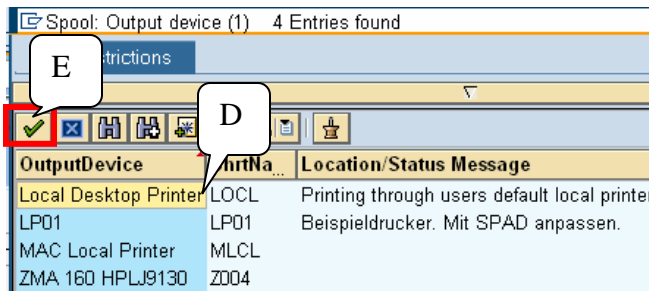
- Click the **Match Code** button for **Output Device** field (B)



- Click Continue (C)



- Choose the correct OutputDevice (D) and click Continue (E)



- Output Immediately and Delete After Output should be checked (F)
- Click Save (G)

The screenshot shows the SAP 'Maintain User Profile' interface for user DAWSONM1. The 'Address' tab is active, and the 'Defaults' sub-tab is selected. In the 'Output Device' section, 'Local Desktop Printer' is chosen. Below this, two checkboxes are checked: 'Output Immediately' and 'Delete After Output'. A red box highlights these two checkboxes, with a callout bubble containing the letter 'F' pointing to it. In the top toolbar, the 'Save' button (represented by a floppy disk icon) is highlighted with a red box, and a callout bubble containing the letter 'G' points to it. Other fields include 'Start menu', 'Logon Language', 'Decimal Notation' (set to X 1,234,567.89), 'Personal Time Zone' (set to EST), and 'CATT' (with 'Check Indicator' unchecked).

- You will receive a message at the bottom of your SAP Easy Access screen. For example, "User DAWSONM1 was saved"